

DECEMBER HOLIDAY TOY SHOPPE VOLUNTEERS

<u>HOLIDAY CENTER VOLUNTEER DETAILS</u>	<u>HOW TO SIGN UP</u>
<p>Holiday Toy Shoppe Volunteers complete an array of vital tasks, from sorting and distributing toys to organizing the Holiday Toy Shoppe. The Toy Shoppe also needs * SPECIAL VOLUNTEERS * who are bilingual / bicultural (English / Spanish) to help non-English speaking clients pick out toys on our Toy Distribution days (12/16-12/23).</p> <p>IMPORTANT! The Holiday Toy Shoppe is open only in December.</p> <p>Groups are welcome to volunteer at the Holiday Toy Shoppe so long as the size of the group does not exceed the number of volunteers needed during a particular shift.</p> <p>Children and teens between the ages of 11–17 are also welcome but must be accompanied by at least one (1) adult for every four (4) youths.</p> <p>The Holiday Toy Shoppe is located at 1515 So. Claremont Street, San Mateo, CA 94402.</p>	<p>Step 1: Simply fill out the contact information section below and then indicate the shift(s) that you would like to work. Please note the limits set on the total number of volunteers needed per shift; the caps fluctuate according to workload.</p> <p>Step 2: Return your completed form or e-mail all requested information to Samaritan House: By mail: 4031 Pacific Blvd., San Mateo, CA 94403 By fax: (650) 294-4321 By e-mail: holidayvolunteers@samaritanhouse.com</p> <p>Step 3: You will receive a response by email or phone shortly after we receive your form.</p>

Name: _____ Phone: _____

Group Name (if applicable): _____ E-mail Address: _____

Number of adult volunteers: _____ Address: _____

Number of volunteers age 11 – 17: _____ City: _____ Zip: _____

DAY/DATE	10:00 am to 12:00 Noon	12:00 Noon to 2:00 pm	3:00 pm to 5:00 pm	5:00 pm to 7:00 pm	Total # of volunteers needed per shift:
Wednesday, December 14		FULL	FULL		10
Thursday, December 15		FULL			10
Friday, December 16	FULL	FULL			10
Monday, December 19		FULL	FULL		10
Tuesday, December 20		FULL	FULL		20
Wednesday, December 21	FULL	FULL			20
Thursday, December 22	FULL	FULL			20
Friday, December 23	FULL	FULL			20

SPECIAL VOLUNTEERS (fluent English / Spanish only) <i>See * in DETAILS section above.</i>	10:00 am to 12:00 Noon	12:00 Noon to 2:00 pm	3:00 pm to 5:00 pm		
Friday, December 16	6				6
Tuesday, December 20		6	3		8
Wednesday, December 21	4	4			8
Thursday, December 22	4	4			8
Friday, December 23	3	4			8

Reminder: The number of volunteers per shift is limited, so sign up early!